숭실대학교
Soongsil University

Fall, 2024
Admissions Guide
Special Procedures for New and Transfer International Students

SOONGSIL UNIVERSITY



WHY SOONGSIL UNIVERSITY?



Support for improving Korean language skills

In order to facilitate the improvement of language proficiency of foreign students, we provide a specialized liberal arts curriculum as well as support for the preparation and administration of the TOPIK test.

• Specialized liberal arts curriculum for foreign students

Includes:

- Intensive development of the Korean language and basic major learning skills in the 1st and 2nd semesters.
- Cultivation of Korean language skills through academic settings of Korean language and writing courses.
- Liberal arts electives including Understanding Korean Studies, Understanding of Korean thought, etc. Composed of 12 credits of subjects focusing on Korean language and culture.

• TOPIK test administration and preparation support

Offers:

- TOPIK special lecture for students who have not obtained TOPIK grades.
- Maximization of test registration for students as an official institution for TOPIK administration.

• Excellent scholarship related to Korean language skills

Competencies and personalized learning programs

Based on the results of the diagnosis of student academic success ability, we provide personalized learning capability reinforcement programs.

• Foreign student learning competency diagnosis

The level of Soongsil7 major learning competencies (cognition, motivation, learning behavior)of foreign students is measured with the Learning Competency Diagnostic Tool (LCT-CMB), and individual results are provided along with commentary reports. In addition, personalized learning competency reinforcement program is provided for each result.

• Tutoring support for foreign students

Three to six foreign undergraduate students form a study team with one Korean or senior international undergraduate student or graduate student to conduct tutoring and mentoring activities.

• 1:1 Learning coaching

A professional study coach explains the results of the study/career type tests. Improvement of learning problems by establishing and implementing personalized learning strategies.

• Korean language contest for foreign students

Improves Korean writing skills by linking the Korean language curriculum with extracurricular programs.

Provides foreign students with experience in writing outside of the confines of an academic assignment or report.

• Mentoring program for academic probation students

Offers two mentoring sessions for students on academic probation for the most recent semester.

Support for adaptation to school life in Korea

To help international students adapt, we support the formation of "international student autonomous organizations" and establish exchange programs to help international students, especially for the prevention of scams such as voice phishing.

• Virtual SNS crime prevention PR team (international students)

A PR team member promotes crime prevention and campaigns to international students from his/her country (DongjakPolice Station).

• Crime prevention education

Education on how to prevent and cope with crime damage while studying in Korea (DongjakPolice Station).

Psychological counseling in foreign languages

To help international students acclimatize, psychological counselors fluent in foreign languages conduct counseling, especially "mind care psychological tests" to maintain a healthy mind and conduct in-depth counseling.

Employment consulting and support programs

Provide job information in Korea to international students.

Support the successful employment of international students, provide

consulting on how to fill out job applications and interview strategies;

Meeting with senior international students who have succeeded in getting a job.

Global Information Center

It is a joint study space where foreign students, exchange students and Korean students interact, and various exchange programs are held, such as International Day, where exchange students or international students can introduce their universities to Korean students and socialize.

Mission Statement of the University

❶ Educational Philosophy

Soongsil University was founded on the Christian spirit of Truth and Service.

❷ Educational Goals

The University is committed to providing quality education based on Christian values and democratic principles so that graduates will be able to work for all sectors of society, nationally and internationally, in the spirit of servant leadership.

* Applicants are supposed to understand all the content and details contained in this Admissions Guide and are solely responsible for any problems or disadvantages resulting from a failure to do so. For more details and any possible change of information, please visit the Admissions Office home page at iphak.ssu.ac.kr

* This admissions guide is written in Korean language and translated into English and Chinese. In case of any conflict about the meaning of this admissions guide, the Korean version shall prevail over any translation.

SOONGSIL UNIVERSITY 1897

The University, founded on Christian principles, requires all students to take a certain number of Christianity-related courses and to attend the University chapel.

▣ Table of Contents

1.	Departments and Majors	1
2.	Qualifications	2
3.	Evaluation Procedures and Number of Admission	3
4.	Timeline	4
5.	Soongsil Korean Proficiency Test	5
6.	Required Documents	6
7	Important Notice	8
8.	Tuition Fee	9
9.	Scholarship	10
10.	Campus Life	11
Appendix 1	Verification of Institute Form(China)	12
Appendix 2	Online Application Guide	13
Appendix 3	Campus Map	14
Appendix 4	Transportation	15

1 Departments and Majors

College	Department		Note
Humanities	Christian Studies		
	Korean Language and Literature		
	English Language and Literature		
	German Language and Literature		
	French Language and Literature		
	Chinese Language and Literature		
	Japanese Language and Literature		
	Philosophy		
	History		
	Major in Film Arts [No 3rd round intake]		No Transfer
	Sports		
Law	Law		
	International Legal Affairs		
Social Sciences	Social Welfare		
	Public Administration		
	Political Science and Diplomacy		
	Information Sociology		
	Mass Communication		
	Lifelong Education		
Economics and International Commerce	Economics		
	Global Commerce		
Business Administration	Business Administration		
	Accounting		
	Entrepreneurship & Small Business		
	Finance		
Natural Sciences	Mathematics		
	Physics		
	Chemistry		
	Statistics and Actuarial Science		
	Medical-biosystematics		
Engineering	Chemical Engineering		
	Materials Science and Engineering		
	Electrical Engineering		
	Mechanical Engineering		
	Industrial & Information Systems Engineering		
	Majors in Architectural Design & Architectural Engineering		No Transfer
Information Technology	Computer Science and Engineering		No Transfer
	Electronic and Information Engineering	Major in Electronic Engineering	
		Major in IT Convergence	
	Global School of Media		No Transfer
	School of Software		No Transfer

2 Qualifications (Must meet all the following conditions)

1. Nationality: Both applicant and his or her parents must be foreign nationals

1) A naturalized citizen of a foreign country qualifies if both the applicant and his or her parents had acquired a foreign citizenship before the applicant begand a high shool curriculum equivalent to the high school curriculum of Korea. In such case, regarding official proof documents are required.
2) Dual nationality with Korea is not qualified.
3) If there are no record of the applicant's father or mother, you should submit official document which can prove the fact that official record of your missing parent is unavailable. If NOT, the student can not be considered to meet the requirements.

2. Academic Requirements

1) Must be graduated from schools that are officially regulated by educational authorities of the applicant's government to apply. In other words, graduates from home-schools, life-long education programs, continuing education programs are NOT eligible.
2) Students with certificates of the qualifying exam for high school diploma in Korea or other overseas qualifying exams (such as GED of the United States and Canada and Self-Taught Higher Education Examinations of China) are not eligible to apply for transfer.
3) Specifics

Types		Requirements
New admissions		· Foreign nationals qualify who have completed all the curricula of elementary and secondary schools (middle school and high school) or their equivalents, in Korea or overseas · Online education graduates are not eligible
Transfer admissions	to Sophomore	One of the following conditions must be met · Applicants who have graduated(or expected) from a college in Korea or overseas · Applicants who have completed(or expected) at least one academic year of university education (and earned 33 credit-hours or more) in Korea · Applicants who have completed(or expected) at least one academic year of university education (and earned 1/4 credits required for graduation) overseas
	to Junior	One of the following conditions must be met · Applicants who have graduated(or expected) from a college in Korea or overseas · Applicants who have completed(or expected) at least two academic years of university education (and earned 66 credit-hours or more) in Korea · Applicants who have completed(or expected) at least two academic years of university education (and earned 1/2 credits required for graduation) overseas

※ If you meet the requirements for transfer, you may apply for freshmen as well

3. Language Proficiency

Department	Requirement
All except for Film Arts	* At least one condition must be met among the following: a. TOPIK Grade 3 or better b. Completed the level 3 Korean course or a higher course at Soongsil International Education Institute c. Completed the level 4 course or a higher course at a Korean language institute affiliated with a four-year Korean university in which there are 6 different proficiency levels (level 1 through level 6). A similar proficiency level obtained from a Korean language institute affiliated with a two- or three-year college does not qualify. (In case the Korean language institute does not have a 6 proficiency level system, the applicant must submit additional document(s) that indicates he or she completed an equivalent course, in which case the University will decide the eligibility.) d. Passed Soongsil Korean proficiency test (60 points or better out of 100 points)
Film Arts	* TOPIK Grade 4 or better

※ All international students are required to take certain elective courses such as Korean Courses after admission
※ All admitted students must acquire TOPIK Grade 4 or better in order to graduate from Soongsil University

3 Evaluation Procedure and Number of Admission

1. Evaluation Procedure

Department	Procedure		Evaluation
All except for Film Arts	Document evaluation 100%		Based on the documents submitted
Film Arts	Document	40%	Based on the documents submitted
	Interview	60%	Details will be notified on website (admission.ssu.ac.kr)

※ Details regarding the evaluation procedure are not open

2. Number of Admission: To be determined according to the evaluation result

4 Timeline

Steps	Timeline			Specifics
	1st Round	2nd Round	3rd Round	
Online Application	2024.Apr.1(Mon) 10:00 ~ 5(Fri) 17:00	2024.May.27(Mon) 10:00 ~ 31(Fri) 17:00	2024.Jul.10(Wed) 10:00 ~ 12(Fri) 17:00 (No Transfer)	▶ Application fee: KRW 90,000 ▶ Online Application: admission.ssu.ac.kr ▶ 3rd Round is only for those who are already eligible to stay in Korea or can receive visa within 2 weeks
Document Submission	2024.Apr.1(Mon) 10:00 ~ 12(Fri) 17:00	2024.May.27(Mon) 10:00 ~ Jun.7(Fri) 17:00	2024.Jul.10(Wed) 10:00 ~ 18.(Thu) 17:00	▶ Send by post or in-person(Office closed on weekends and public holidays) submission ▶ Must arrive before the deadline in whole ▶ Address: Admissions Office, 369 Sangdo-ro, Dongjak-gu, Seoul, Korea (06978)
Interview (Film Arts major only)	2024.Apr.29(Mon) ~ May.1(Wed), One or more days	2024.Jun.24(Mon) ~ 26(Wed) One or more days	-	▶ Details will be noticed on the website **(Interview won't be conducted if there are no candidates)** ▶ No additional fee for the interview
Admission Announcement	2024.May.9(Thu) (provisional)	2024.Jul.4(Thu) (provisional)	2024.Aug.2(Fri) (provisional)	▶ Check on website: admission.ssu.ac.kr
Preliminary Registration for 1'st Intake	2024.May.9(Thu) ~ 15(Wed) (provisional)	-	-	▶ Among 1st intake admitted applicants who are willing to register ▶ If not registered during this period, your application will be canceled ▶ You must pay the tuition fee later on the Tuition Fee Payment period to complete the registration ▶ Details will be noticed on website
TOPIK Certificate additional submission	2024.Jun.21(Fri) ~ 27(Thu) 15:00		-	▶ For scholarship purpose only ▶ Admission will be processed by the documents submitted by the application period
Tuition Fee Payment	2024.Jul.4(Thu) ~ 10(Wed) (provisional)		2024.Aug.2(Fri) ~ 7(Wed) (provisional)	▶ Those who have completed the preliminary registration ▶ Those who have been admitted in 2nd or 3rd intake ▶ Print the tuition fee notice via website during the Admission Announcement period and pay through personal bank account as noticed

Steps	Timeline			Specifics
	1st Round	2nd Round	3rd Round	
Certificate of Admission Issuance	2024.Jul.18(Thu) ~		2024.Aug.13(Tue) ~	▶ Must be received directly in person ▶ Apply via iphak@ssu.ac.kr if you wish to receive by e-mail ▶ Must submit all the accredited academic documents and bank balance statement or any other documents requested by the school before you receive the certificate of admission
Supplementary document submission	Until 2024.Aug.29.(Thu) 17:00			▶ Bank balance statement, academic accreditation document, other documents requested
Start of Class	2024.Sep.2(Mon)			

※ All the dates and times are in Korean Standard Time

5 Soongsil Korean Proficiency Test

1. About

1) This test will be conducted before every admission process
2) Passing this test will grant you the eligibility to apply for the undergraduate admission
3) Passing this test with excellent scores will grant you the scholarship

2. Timeline

Steps	Timeline			Specifics
	1st Round	2nd Round	3rd Round	
Online Application	2024.Mar.20(Wed) ~ 22(Fri) 10:00~17:00	2024.May.17(Fri) ~ 20(Mon) 10:00~17:00	2024.Jul.1(Mon) ~ 3(Wed) 10:00~17:00	▶ Application Fee: KRW 40,000 ▶ Online application: admission.ssu.ac.kr
Pre-check Test	2024.Mar.26(Tue)	2024.May.22(Wed)	2024.Jul.4(Thu)	▶ On-line ▶ Checking internet environment etc.
Soongsil Korean Proficiency Test	2024.Mar.27(Wed)	2024.May.23(Thu)	2024.Jul.5(Fri)	▶ On-line ▶ Test rooms and time will be announced via e-mail
Result Announcement	2024.Mar.29(Fri)	2024.May.27(Mon)	2024.Jul.8(Mon)	▶ Individual notification by e-mail entered by the applicant at the time of application

6 Required Documents

<table>
<tr><th>No.</th><th>Documents</th><th>Specifics</th></tr>
<tr><td>1</td><td>Admission Ticket</td><td>· Download and print after completing online application</td></tr>
<tr><td>2</td><td>Language Score Documents</td><td>· Documents according to the Qualification – Language Proficiency
· Original copy issued within 2 years before the start of application</td></tr>
<tr><td>3</td><td>Certificate of Graduation
(or expected)</td><td>· Original copy of accredited academic documents (note p.7)
<table><tr><th>Category</th><th>세부내용</th></tr><tr><td>New</td><td>High school certificate of graduation (or expected)</td></tr><tr><td>Transfer</td><td>· University: Certificate of enrollment (or expected graduation), High school certificate of graduation (accredited)
· College: Certificate of graduation (or expected)</td></tr></table></td></tr>
<tr><td>4</td><td>Academic Transcript including all studying years</td><td><table><tr><th>Category</th><th>세부내용</th></tr><tr><td>New</td><td>High school transcript</td></tr><tr><td>Transfer</td><td>· University (or College) transcript
· Information on required number of semester, credit hours, conditions for the calculation of credit hours must be included</td></tr></table>· If the original copy is in English or Korean, notarization unrequired</td></tr>
<tr><td>5</td><td>Certificate of Family Relations (Issued by the government showing the relationship between the applicant and the parents)</td><td>· Chinese Nationals: One of bellow
– Notarized family register (户口本) if all the family members are included in the same register and one of the parents is the head of the family
– Notarized certificate of kinship relations (亲属关系公证书) AND notarized family register of each family member if each family member has a separate family register or if the applicant's parent is not the head of the family
· Other nationals: Either the family register or the certificate of family relations or the birth certificate
· In case the applicant needs to prove that his or her parent(s) is/are divorced, dead, remarried, or unwed, corresponding documents must also be submitted.</td></tr>
<tr><td>6</td><td>Official ID (Parents)</td><td>· Copy of passport or official ID translated and notarized</td></tr>
<tr><td>7</td><td>Certificates of acquisition of foreign nationality and loss of Korean nationality (for applicant, parents)</td><td>· Only in the case of acquisition of foreign nationality
· If the documents were produced in Korea, the originals must be submitted.</td></tr>
<tr><td>8</td><td>Copy of passport(applicant)</td><td></td></tr>
<tr><td>9</td><td>Copy of Alien Registration Card(Applicant)</td><td>· If applicable</td></tr>
<tr><td>10</td><td>Certificate of Completion or Enrollment from a Korean Language Institute</td><td>· If applicable</td></tr>
<tr><td>11</td><td>Bank Balance Statement
(Submit after tuition fee payment)</td><td>· Satisfy the requirements bellow as of applying for the D2 visa
· Minimum balance of KRW 20 million (minimum of KRW 10 million if swifting from Soongsil Language Course D-4 to D-2 visa)
· Original copy of the statement issued under applicant's or parent's name by the bank in or out of Korea within 30 days (If expiration period is noted, statement issued within 6 month is approved until the expiration date)
· Specification of the origin of the bank
<table><tr><th>Country</th><th>Requirement</th></tr><tr><td>China</td><td>Expiration date(deposit freeze period) must remain at least 30 days as of applying for visa</td></tr><tr><td>Uzbekistan</td><td>KDB Bank deposit over USD 20,000 for more than 30 days</td></tr></table>· If the applicant is alien registered in Korea, bank statement issued under the applicant's name by the Korean bank is approved only</td></tr>
</table>

※ Specific Requirements Regarding Academic Accreditation

<table>
<tr><th colspan="2">Country</th><th>Documents</th><th>Place of Issue or details</th></tr>
<tr><td rowspan="3">China</td><td>Regular High School, College, University Graduates</td><td>Academic Certificate of Chinese Ministry of Education</td><td>▸ China Higher Education Student Information and Career Center (chsi.com.cn)</td></tr>
<tr><td>Vocational High School Graduates</td><td colspan="2"><table>
<tr><th>Types</th><th>Requirments</th></tr>
<tr><td>普通中专
Regular Specialized Secondary Schools</td><td rowspan="3">One of the following methods:
① Issued online
i) Graduation certificate issued by the Chinese provincial education office*: Apostille Certificate
* Approved only if the certificate can be verified online
② Issued offline (must submit ‘学校信息确认书’)
i) Graduation certificate issued by the Chinese provincial education office: Apostille Certificate
ii) Graduation certificate issued by the school: Accredited by the Chinese provincial education office + Apostille Certificate</td></tr>
<tr><td>职业高中
Vocational High Schools</td></tr>
<tr><td>成人中专
Adult Specialized Secondary Schools</td></tr>
<tr><td>技工学校
Skilled Workers Schools</td><td>Online document from the Ministry of Human Resources and Social Security of the People's Republic of China (http://www.mohrss.gov.cn/) + Apostille Certificate
* Approved only if the certificate can be verified online</td></tr>
</table></td></tr>
<tr><td>Other high schools</td><td colspan="2">Graduation certificate issued by the school + Apostille Certificate
※ Must submit a copy of 事业单位法人证书 or 民办学校办学许可证</td></tr>
<tr><td colspan="2">Other Countries
(select 1 of the methods)</td><td colspan="2">① Apostille Certificate
② Accredited by the Korean consulate located in the country of the graduated school or the foreign consulates in Korea</td></tr>
<tr><td colspan="2">Korea</td><td colspan="2">Official document issued by the school with online verification code</td></tr>
</table>

7 Important Notice

1. Regarding Application

1) Applicant is responsible for the disadvantages caused by wrong or incomplete information entered in the application form; unable to contact during the process; or etc.
2) Once the application fee is paid, you may not correct the application information, cancel application or get refund of the application fee.
3) You may only apply once (applying for more than one major or department or type of entrance)

2. Regarding Documents

1) All documents must be arrived in full before the deadline.
2) Documents regarding academic and language certificates must be notarized within 2 years before the beginning of application, and all the other documents should be notarized within 1 year.
3) If the original document is not in Korean or English, all documents must be translated and notarized in either Korean or English.
4) If the names does not match within the documents, official documents verifying the matter must be submitted.
5) All documents should be submitted in original copy. However, in case you may not submit the original document, you must bring the original and the copied version of the document to the school and receive verification then submit the copied version.
6) Expected graduates must submit the accredited graduation certificate and transcript including the last semester before receiving the certificate of admission. Failure to do so may occur cancelation of admission or acceptance.
7) Other than the required documents in this guidebook, applicants are subjected to submit supplemental documents if the school requires for regarding verification.
8) All submitted documents are not returned nor may receive a copied version of the submitted documents. Applicant is responsible to prepare enough documents for the visa application.

3. Other

1) You may only register to one university.
2) Loss on foreign currency transactions is burdened by the applicant.
3) Not fulfilling the requirements, false or forged documents submitted, or any other cheating found in the admission process or if the visa is rejected, applicant is disqualified and acceptance is canceled if found after being accepted.
4) Tuition may not be refunded if the admission is canceled after the start of class.
5) The university regulation and policies will be applied for matters not mentioned in this guidebook.

8 Tuition fee (based on 2024 academic year)

College	Department		Tuition when entering (KRW)	Others
Humanities	Christian Studies		4,336,000	Note tuition bill
	Korean Language and Literature		4,336,000	
	English Language and Literature		4,336,000	
	German Language and Literature		4,336,000	
	French Language and Literature		4,336,000	
	Chinese Language and Literature		4,336,000	
	Japanese Language and Literature		4,336,000	
	Philosophy		4,336,000	
	History		4,336,000	
	Major in Film Arts		6,268,000	
	Sports		5,205,000	
Law	Law		4,336,000	
	International Legal Affairs		5,761,000	
Social Sciences	Social Welfare		4,336,000	
	Public Administration		4,336,000	
	Political Science and Diplomacy		4,336,000	
	Information Sociology		4,872,000	
	Mass Communication		4,872,000	
	Lifelong Education		4,336,000	
Economics and International Commerce	Economics		4,336,000	
	Global Commerce		4,336,000	
Business Administration	Business Administration		4,336,000	
	Accounting		4,872,000	
	Entrepreneurship & Small Business		4,336,000	
	Finance		5,761,000	
Natural Sciences	Mathematics		4,872,000	
	Physics		5,205,000	
	Chemistry		5,205,000	
	Statistics and Actuarial Science		4,872,000	
	Medical-biosystematics		5,205,000	
Engineering	Chemical Engineering		5,659,000	
	Organic Materials and Fiber Engineering		5,659,000	
	Electrical Engineering		5,659,000	
	Mechanical Engineering		5,659,000	
	Industrial & Information Systems Engineering		5,659,000	
	Majors in Architectural Design & Architectural Engineering		5,659,000	
Information Technology	Computer Science and Engineering		5,659,000	
	Electronic and Information Engineering	Major in Electronic Engineering	5,659,000	
		Major in IT Convergence	5,659,000	
	Global School of Media		5,659,000	
	School of Software		5,659,000	

9 Scholarships

1. Entrance Scholarship

Criterion		Scholarship
Admission Scholarship(A) [Type 1]	TOPIK 5 or higher	Tuition 100% waived
	TOPIK 4	Tuition 70% waived
	TOPIK 3	Tuition 40% waived
	Excellent score in Soongsil Korean Profiency Test	Tuition 30% waived
Admission Scholarship(B) [Type 2]	Applicant who have completed level 4 or higher of Soongsil Korean Language Course (Certificate required)	Tuition 40% waived

※ Scholarship terms are subject to change depending the University policy
※ Entrance scholarship is granted for the first semester only
※ Only one type of scholarship is granted

2. Scholarship for Continuing Students

Criterion		
GPA 4.0 or higher (with TOPIK 6)	Tuition 100% waived	
GPA 3.5 or higher	TOPIK 4 or better	Without TOPIK 4
	Tuition 60% waived	Tuition 30% waived
GPA 3.0~3.5	Tuition 50% waived	
GPA 2.5~3.0	Tuition 25% waived	Tuition 10% waived

① Automatically granted in following semester (TOPIK result should be submitted to the Office of International Relations)
② Minimum of 12 credits required in the previous semester
③ Maximum eligible number of semesters: 8 semesters for new admissions, 6 semesters for sophomore transfer admissions, 4 semesters for junior transfer admissions

TOPIK Achievement: KRW 300,000	① Achieving TOPIK 5 or higher. (If the applicant has not been granted regarding scholarship with TOPIK 5 when entering the university) ② Granted only once

10 Campus Life

1. Dormitory

Dormitory	Room Type	Period	Fee
Residence Hall (On campus)	2 Beds	16 weeks(semester)	Around KRW 1,300,000
		25 weeks(including vacation)	Around KRW 2,000,000
Sewon Villa (Off campus, Male)	Shared House (4 rooms)	16 weeks(semester)	Around KRW 1,500,000
		25 weeks(including vacation)	Around KRW 2,200,000
Daeha Villa (Off campus, Female)	Shared House (4 rooms)	16 weeks(semester)	Around KRW 1,500,000
		25 weeks(including vacation)	Around KRW 2,200,000

※ Please refer to the detailed information after the announcement of admission

2. Information on the National Health Insurance for International Students

All international students will be compulsorily subscribed to the local subscriber scheme of the National Health Insurance starting from March, 2021 following the [National Health Insurance Act]

※ Please refer to the detailed information after the announcement of admission

3. Mandatory Korean Education

1) All international students have to take certain Korean lectures as mandatory elective courses.

2) Detailed information will be announced during the orientation.

4. Contact information

Office	E-mail	Phone	Details
Admission	iphak@ssu.ac.kr	02-820-0050~0053	· Undergraduate admission
International Relations	undergrad@ssu.ac.kr	02-828-7352~7353	· Campus life, academic affairs, etc.

Appendix 1 Verification of Institute Form (China)

학교 정보 확인서 学校信息确认书

유학생 인적사항 留学生个人信息	성 명 姓 名		생년월일 出生日期	
	국 적 国 籍		여권번호 护照号码	
	진학 예정 대학 拟入学大学名称		전공명 专业名称	
	전화번호 联系电话		e-mail 电子邮箱	
학교정보 学校信息	졸업학교명 (졸업일) 毕业学校名称 (毕业日期)	(졸업일 毕业日期:20 . . .)		
	학교유형 学校类型	보통중등전문학교 普通中专( ) 직업고등학교 职业高中( ) 성인중등전문학교 成人中专( ) 기타 其他( )		
	교육과정 教育种类	고등학교 학력과정 高中阶段学历教育( ) 고등학교 비학력과정 高中阶段非学历教育( ) ※ 비학력 과정의 경우 유학비자 발급 불가 非学历教育学生不能获得韩国留学签证		
	소재지 学校地址			
	전화번호 学校电话			
	홈페이지 学校官网			
교직원 연락정보 教职工联系信息	소속 및 직위 所属部门及职位			
	성 명 姓 名	(인 또는 서명) (盖章或签名)	전화번호 联系电话	

본인은 상기 학교 정보 등 기재 내용이 사실과 다름없음을 서약하며, 허위 사실 기재 시 대한민국 법령에 따라 처벌받을 수 있음을 확인합니다.
本人保证，以上所填写的学校信息等内容均属实。本人理解，以上信息如有虚假，可能会受到韩国相关法律法规的处罚。特此确认。

20 . . .

유학생 본인 留学生本人 (서명 签名)

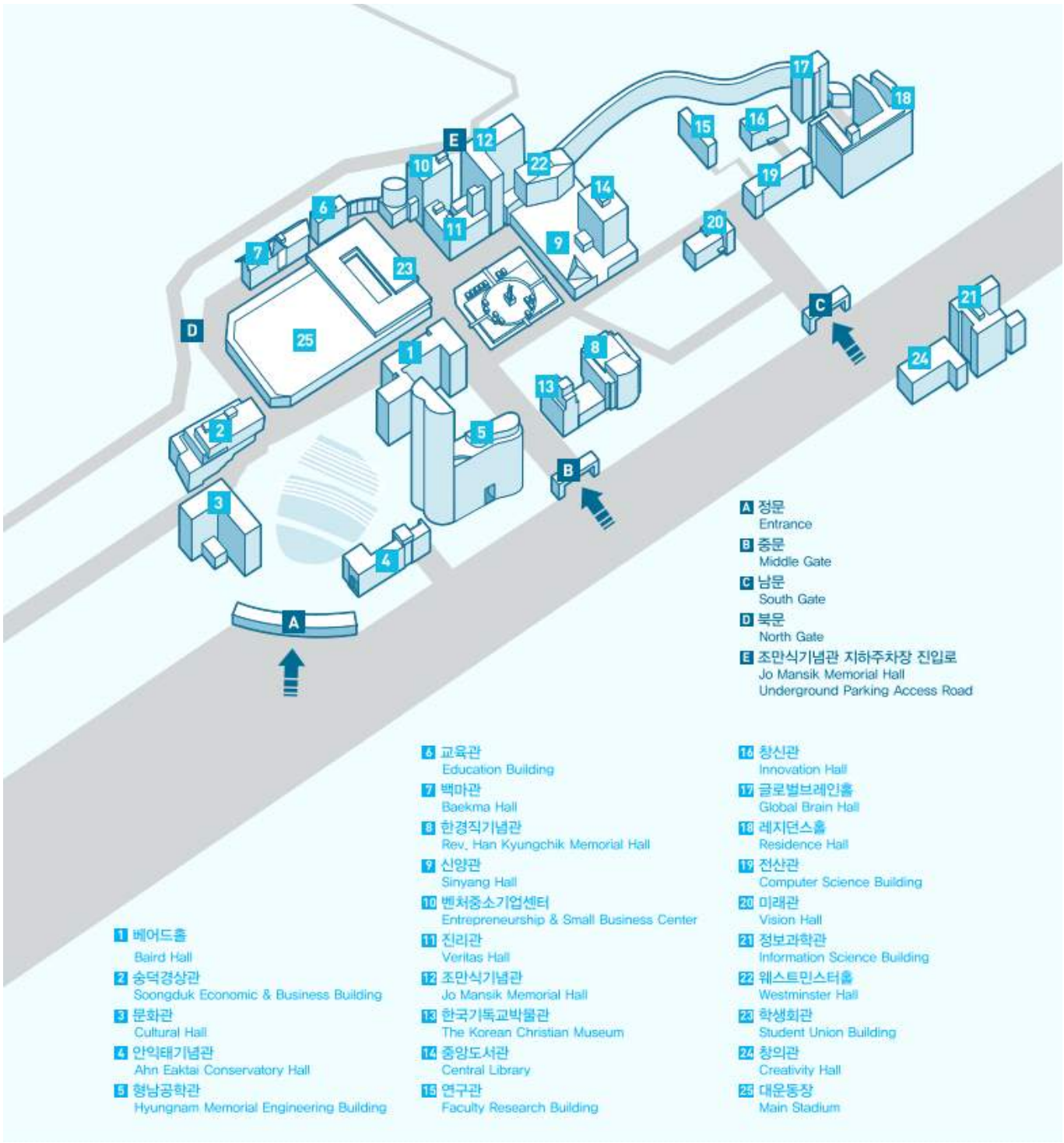
* 2부 작성 후 교육기관 및 재외공관에 각각 제출

本确认书需要一式两份。一份交拟入学大学，一份交韩国驻外使领馆。

Appendix 2 Online Application Guide

Item	Guideline
Selecting the application type	▶ Select 〈숭실대학교 순수외국인 전형(International Admissions, Soongsil University)〉.
Obtaining a new online account	▶ Obtain a new online account by entering your email address.
Check notice	▶ Check out all the notices and remarks for the online application.
Select New/transfer	▶ Select New, Transfer(Sophomore, Junior)
Select department/major	▶ Select the department/major of your choice
Language proficiency	▶ Select your language proficiency certificate (TOPIK etc), level, acquired date ▶ If you select Soongsil Korean Proficiency Test, enter the application number for the test
Language School attendance	▶ Select between Soongsil Language School/Other Language School/Not attended
Name	▶ Enter your name in both Korean and English (Exactly same as your passport name)
Nationality	▶ Enter your nationality
Date of birth	▶ YYMMDD (ex: 020607)
Gender	▶ Male/Female
Alien Registration Number	▶ Enter the alien registration number. It must be the same as the one in official documents/if you don't have one, select none
Contact info	▶ Address, telephone number, e-mail
Passport number	▶ Enter the number exactly as in the passport.
Passport Copy	▶ Upload your copy of the passport
Visa type/expiry date	▶ Enter the correct type of visa if you retain valid Korean visa and its expiry dates
Emergency contact	▶ Enter valid contact information for an emergency situation, such as regular phone number(s), cell phone number(s) and email address(es)
Academic record	▶ Enter your school information(if applying for transfer, enter both high school and university/college)
Photo	▶ Your personal portrait photo must be uploaded. Passport photos are recommended. (Photos with a cap on or non-portrait photos are not allowed. Illegitimate photos may result in disqualification because they count as incomplete submission of documents.)
Application fee payment	▶ Make sure every entry is correct and complete before paying the application fee. Once the payment is made, no change or cancellation is allowed.
Printing out address label	▶ Place the printed address label on the document envelope for in-person submission or postal submission.

Appendix 3 Campus Map



Appendix 4 Transportation

지하철

지하철 7호선 숭실대입구역 ❸번 출구
(❸번 출구로 나오면 바로 학교 정문입니다)

버스

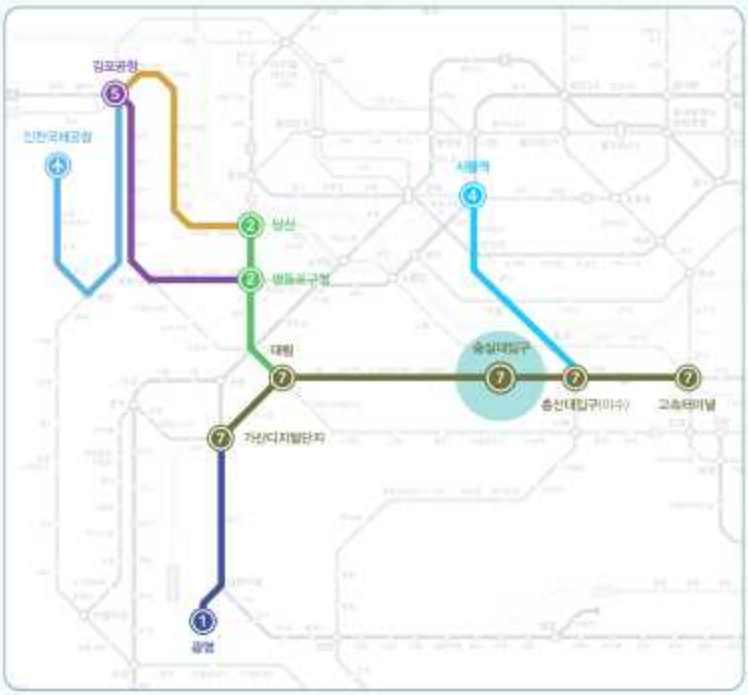
간선 버스 501, 506, 641, 650, 750, 751, 752, 753
지선 버스 5511, 5517
공항 버스 6019

승용차

용산 방면
용산 > 한강대교 >
상도터널 > 상도사거리에서 좌회전 >
숭실대학교 입구 삼거리에서 좌회전 후 220m 직진 >
숭실대학교 중문

장승배기 방면
장승배기 > 상도동우체국 >
상도동성당 > 상도동사거리 직진 >
숭실대학교 입구 삼거리에서 좌회전 후 220m 직진 >
숭실대학교 중문

이수사거리 방면
이수사거리 > 남성역 >
총신대 > 백운소방파출소 >
숭실대학교 남문에서 180m 직진 > 숭실대학교 중문





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